



# HOW TO APPLY FOR A 911 ADDRESS

Applications must be submitted online using the link below.

[www.columbiacountyfla.com/PermitSearch/AddressingApplication.aspx](http://www.columbiacountyfla.com/PermitSearch/AddressingApplication.aspx)

Please be prepared to upload a site plan similar to the one below.

## SITE PLAN CHECKLIST:

\_\_\_\_\_ 1) Property Dimensions

\_\_\_\_\_ 2) Footprint of proposed and existing structures (including decks, label these with existing addresses)

\_\_\_\_\_ 3) Distance from structures to all property lines

\_\_\_\_\_ 4) Location and size of easements

\_\_\_\_\_ 5) Driveway path and distance from any waters; sink holes; wetlands; and etc.

\_\_\_\_\_ 6) Location and distance from any waters; sink holes; wetlands; and etc.

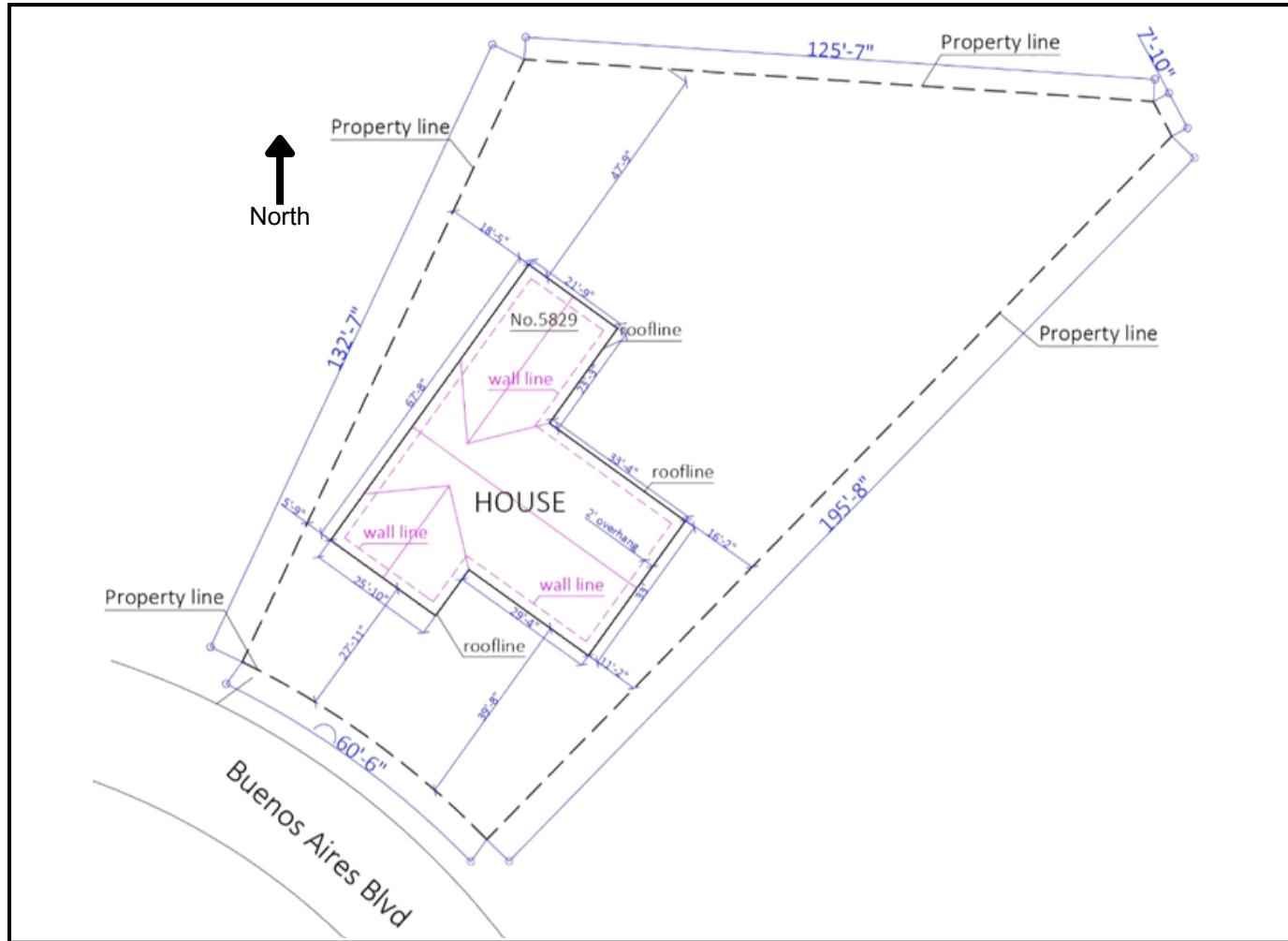
\_\_\_\_\_ 7) Show slopes and/or drainage paths

\_\_\_\_\_ 8) Arrow showing North direction



Scan QR Code to  
make application

**\*\*If applying for a building permit, please use the same site plan for the 911 Address Application.**



**Please note that it can take up to 14 business days for your application to be processed**

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