



TO APPLY FOR A DRIVEWAY



****Application type is Right-of-Way****

Applications must be submitted online using the link below.

www.columbiacountyfla.com/PermitSearch/MyBNZPortalLogin.aspx

Please contact Environmental Health @ 386.758.1058 for a new service.

Permit Fees

New driveway permit: \$150.00

Existing driveways: \$0.00

If you have an existing driveway, you must select "Verify Existing Drive" as the "type of connection for access road" option to avoid a NON-REFUNDABLE permit fee.



- ____ 1) Enter email address to begin the login process
- ____ 2) Put in password or receive code to log in
- ____ 3) Once logged in, select green 'New Application for Building Permit' button
- ____ 4) Select 'Right-of-Way Access/Driveway'
- ____ 5) Select 'Apply for Right-of-Way Access/Driveway Permit'
- ____ 6) Read notice thoroughly, then Select 'Got it!'
- ____ 7) Select 'Step 1: Click to locate property'
- ____ 8) Put in address (Ex: 1234 Road-- leave out direction) OR parcel ID and select 'Search'
- ____ 9) Confirm property and push 'Select', Read Step 2 and select 'OK'
- ____ 10) Draw intended driveway access, select 'OK'
- ____ 11) Complete all cells to the best of your ability
- ____ 12) Upload Property Appraiser Details (found at <https://seach.ccpafl.com/>)
- ____ 13) Once you have reached the bottom, select checkbox 'Under penalty of perjury'



Scan QR Code to
make application

Please be as detailed as possible so we can assist you quickly and efficiently.

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